

## Ida Ballard Simon (IBS) Scholarship Policies and Procedures

1. **All applicants MUST be 2024 graduating seniors** from a public school within the City of Memphis.
2. Applicants MUST receive a high school diploma during the 2023 - 2024 school year and have proof of acceptance and enrollment to any College, University or Technical / Trade School for the upcoming 2024 – 2025 school year.
3. 2024 IBS Scholarship Application Deadline Date: **April 15, 2024.**
4. **Priority will be given to applications** submitted and postmarked by **Deadline Date: April 15, 2024.**
5. Applications must be mailed to:  
Ida Ballard-Simon Book Scholarship 2024  
P.O. Box 770113  
Memphis, TN 38177
6. Applications will be considered **COMPLETE** when **ALL** of the following documents are received:
  - a. Letter of recommendation from a teacher.
  - b. Letter of recommendation from a non-relative.
  - c. An Official Transcript which includes the cumulative grade point average, class rank and class size (if not available, ask guidance counselor for percent ranking in class).
  - d. ACT and/or SAT score
  - e. Completed application with essays (required Essay Topics are referenced on page 4 of this document)
  - f. Attached graduation photo
  - g. Acceptance letter from HBCU or technical school

NOTICE: *If any of the aforementioned supporting documents **are not received by the published deadline with postmark date of April 15, 2024**, the application **WILL NOT** be given priority status with respect to the distribution of scholarship awards.*

7. Each applicant is:
  - **REQUIRED** to participate in an interview with the Scholarship selection committee
  - **RESPONSIBLE** for contacting Linda Peete at 901-604-5645, to arrange an interview time with the Scholarship Committee.
- 8. Tentative Interview Dates** will be scheduled for: **April 18<sup>th</sup> – April 22<sup>nd</sup> , 2024**
9. Failure to schedule AND attend the scholarship interview will result in a LATE and INCOMPLETE application. No written or verbal confirmation will be provided for the interview.
10. All information submitted on the attached application will be considered confidential and will not be used for any purpose other than to determine scholarship awards.
11. All information received shall become the property of the Scholarship Committee.

# Ida Ballard Simon

## 2024 Book Scholarship Application

Name: \_\_\_\_\_ Phone No: \_\_\_\_\_

Address: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Parents or Guardians: \_\_\_\_\_

### Section 1: Financial Need

Total number of people living in the household (including yourself)? \_\_\_\_\_

Total number of people living in your household are currently in college? \_\_\_\_\_

Parents / Guardian household income:

\_\_\_ less than \$20,000 \_\_\_ \$20,000-\$40,000 \_\_\_ \$40,000 -\$60,000 \_\_\_ greater than \$60,000

List any scholarships and/or financial aid commitments that you have received:

- 1)
- 2)
- 3)

NOTE: if more than 3, attach a separate page to your application

### Section 2: Academic Achievement - Will be determined from required official transcript.

### Section 3: SCHOOL ACTIVITIES & HONORS

List your membership in high school organizations and clubs:

Clubs or Organizations	Number of Years Involved	Offices Held

List high school honors, awards & recognitions:

Honor/Distinction	Year Awarded	Explain the basis for the award

Section 4: Community Involvement (Do not duplicate School Activities if listed above.)

List your community involvement activities

Clubs or Organizations	Years Involved	Offices Held

List the HBCUs or Technical Schools to which you have applied. Please indicate the ones to which you have been accepted.

HBCU/Technical School	City/State	Accepted?
_____	_____	Yes No
_____	_____	Yes No
_____	_____	Yes No
_____	_____	Yes No

If yes, please provide acceptance letter.

What is your anticipated major? \_\_\_\_\_

What are your current goals? \_\_\_\_\_

\_\_\_\_\_

**Scholarship awards are final, non-repeating and non-transferable. Any awards not collected will not transfer to the next calendar semester or year.**

**Essay**

- Please choose two of the following topics as your Essay Topics
- Please limit your response to one full, type written page  
(Font: Size 12, Line Spacing Option: 1.0)

1. Describe your greatest personal accomplishments and obstacles that you had to overcome, be specific and give detailed information that will allow the reader to visualize the importance of your achievement.
2. How have your family, cultural background, or community influenced your values and beliefs?
3. Describe what you know about saving money, good vs. bad credit and their impact(s) to one's lifestyle.
4. Describe a personal experience that influenced your decision to pursue a particular field of study or trade.
5. What motivates you to pursue your academic and career goals, and how do you stay focused on them?
6. What is your most prominent achievement, and how does it relate to your field of study?

**Verify that the information in this application is accurate and true by signing below.**

\_\_\_\_\_  
Scholarship Applicant      Date

\_\_\_\_\_  
Parent/Guardian      Date

\_\_\_\_\_  
Scholarship Coordinator      Date

\_\_\_\_\_  
Guidance Counselor